



# REQUEST FOR PROPOSALS (RFP): BEARWATER GREENLINE MAINTENANCE

## Scope of Work

### On-Going Maintenance

#### 1. General Trail and Path Maintenance

- Mowing and Edging:
  - Regular mowing of grass along the trail, especially near high-traffic zones like Hickory & Second Street and Washington Park.
  - Edging should be performed along the trail path to keep a clean and defined line between the pathway and surrounding green areas.
  - **This is zoned for specific turf areas only**
- Pathway Clearing:
  - The walking trail, including the pedestrian bridge over the Sunflower Bayou should be regularly cleared of debris (leaves, branches, litter, etc.).
  - Immediate clearing following storm events to ensure safety and accessibility.

#### 2. Vegetation and Plant Care

- Native Plant Management:
  - Pruning and care for native vegetation planted along the Greenline, ensuring it does not overgrow onto the pathway or block signage.
  - Mulching (install straw) around newly planted trees or shrubs to keep moisture and control weed growth.
- Invasive Species Control:
  - Regular monitoring for invasive plant species, with removal plans in place to prevent them from overtaking native plants.
- Seasonal Planting
  - Seasonal updates to planting, especially focusing on wildflower beds or pollinator-friendly plants that need periodic re-seeding or management.

**TA (Technical Assistance can be provided by UT Extension Office - at the Agricenter, or Memphis Native Tree Works - a local native plant nursery and installer located in Frayser)**

#### 3. Water Management

- Drainage Systems:
  - Inspection and clearing of drainage systems to prevent water pooling or flooding, particularly near the Sunflower Bayou and the pedestrian bridge.
- Bayou Inspection:
  - Regular checks on the Sunflower and Marble Bayou to check water flow and erosion control. Debris should be removed from the bayou to prevent blockages.
- Stormwater Runoff Mitigation:
  - Ensuring rainwater runoff does not cause damage to the trail through erosion control measures, including the use of gravel or water-permeable surfaces where necessary.
- Irrigation System:
  - Contractor is solely responsible for the annual winterization & de-winterization of Greenline irrigation/water system which feeds the Greenline's sprinkler system and water fountain.
  - In event of damage or malfunction, CRA is to be informed in a prompt manner so that contractor can be authorized to make repairs.



#### 4. Infrastructure Maintenance & Review

- Pedestrian Bridge:
  - Visually inspect bridge topside, and underside quarterly for signs of wear and tear, or potentially failures.
  - If something of a questionable nature arises CRA should be notified immediately so that proper corrective action should be taken promptly.
- Trail Signage Maintenance:
  - Regular cleaning and inspection of trail signage, ensuring all way-finding signs are visible and readable.
- Fencing and Guardrails:
  - Inspect guardrails or fences along the trail and bridge to ensure they are secure and free from damage.
- Tunnel:
  - Visually inspect tunnel façade & interior for signs of wear and tear, or potentially failures.

#### 5. Trash and Waste Removal

- Waste Management:
  - Regular emptying of trash bins located along the trail to prevent litter buildup.
  - Collection of any litter found on the trail or in nearby areas, particularly after community events or high-traffic days.

### Long-Term Maintenance Schedule

#### Weekly:

- Mowing and edging around the trail path.
- Sweeping the walking trail to remove debris (especially during fall and after storms).
- Emptying trash receptacles.
- Basic vegetation trimming and clearing overgrowth near the pathway.

#### Monthly:

- Inspection of pedestrian bridge for structural integrity.
- Check and clean trail signage for visibility.
- Review water drainage systems, clearing any blockages to ensure proper flow.
- Inspect fencing and guardrails for necessary repairs.

#### Seasonally:

- Re-mulch planting areas and around trees.
- Seasonal planting or reseeding for wildflower areas.
- Monitor and treat invasive species, applying treatments if needed.
- Inspect trail for stormwater damage after heavy rainfall.
- Repaint or maintain trail markers and signs if faded.

#### Annually:

- Comprehensive review of all infrastructure, including the bridge, fences, guardrails, and drainage systems.
- Apply any necessary sealants or protective coatings to the pedestrian bridge to ensure long-term durability.
- Full trail resurfacing or patching of worn areas.
- Major pruning or vegetation control to keep the Greenline in top shape.

This approach focuses on preserving the ecological health of the Bearwater Greenline while ensuring it stays a functional and enjoyable space for the community.





## Request for Proposal (RFP) for Maintenance of the Bearwater Greenline

Issue Date: 2/13/2025

Submission Deadline: 2/27/2025

Location: Bearwater Greenline, Hickory & Second St to Washington Park

### Overview:

The Bearwater Greenline is a vital community asset, offering recreational space and an ecological corridor that connects Hickory & Second Street to Washington Park. The trail, which includes a pedestrian bridge over the Sunflower Bayou feeding into the larger Marble Bayou, requires regular maintenance to ensure its longevity, safety, and continued enjoyment by residents and visitors.

This RFP invites local businesses, community organizations, and landscape maintenance companies to submit proposals for managing the ongoing maintenance of the Bearwater Greenline. The selected entity will work closely with the CRA to ensure the outlined scope of work is met and that resources are efficiently managed for the long-term upkeep of the Greenline.

### Evaluation Criteria:

Proposals will be evaluated based on the following criteria:

1. **Experience and Qualifications:** The ability to manage similar projects and the expertise in maintaining natural spaces, trails, and water management systems.
2. **Approach and Innovation:** How well the proposed maintenance plan aligns with the community's vision for the Greenline, including any innovative approaches to sustainability.
3. **Budget:** Reasonableness and transparency of the cost proposal, including any cost-saving initiatives.
4. **Community Engagement:** The ability to engage and involve local residents and stakeholders in the ongoing maintenance of the trail.

### Submission Instructions:

Please submit your proposal by 2/27/2025 to:

Jordan McKenzie  
Jordan.McKenzie@CRAMemphis.org  
P.O. Box 70386, Memphis, TN 38107

For questions regarding this RFP, please contact Jordan McKenzie at Jordan.McKenzie@CRAMemphis.org or 901-560-8773 - Ext. 220.

This RFP is designed to not only attract professional maintenance companies but also to encourage community involvement in the upkeep of the Bearwater Greenline. By outlining the specific responsibilities and evaluation criteria, the neighborhood association can ensure that proposals align with both the operational needs of the greenline and the community's long-term vision.



[www.cramemphis.org](http://www.cramemphis.org)



[jordan.mckenzie@cramemphis.org](mailto:jordan.mckenzie@cramemphis.org)



901-435-6992