

**CITY OF MEMPHIS AND SHELBY COUNTY COMMUNITY REDEVELOPMENT
AGENCY BOARD MEETING**



Board of the City of Memphis and Shelby County Redevelopment Agency

Meeting held at CRA Offices / 850 N. Manassas - Gould Cottage / Memphis, TN 38107

Thursday, June 2, 2022

8:30 a.m.

Board Present: McKinley Martin Jr. – Chairperson
Kandace Stewart – Vice Chairperson
Sam Cantor – Treasurer
Ann Langston – Secretary
Kevin Spragling
Emily Greer
Britney Thornton

Absent:

Also Present: Rosalyn Willis – President, CRA
Cynthia Durham – Community Builder, Block Wellness Program, CRA
Kimani Shotwell – Director of Community Building, Engagement and Impact
Monice Hagler – (CRA Counsel)
V. Lynn Evans – (CRA CPA)

Guests: Dominique Taylor – V. Lynn Evans CPA
Juliet Pittman
Bishop Henry M. Williamson Sr.
Ekundayo Bandele – Hattiloo Theatre Director
Lisa Anderson – Executive Director of Room in the Inn
Juan Self – Self +Tucker Architects
Charles E. Carpenter – Carpenter Law, PLLC
Valerie Peavy
Glen Lloyd –TechFix LLC / Community

A meeting of the Board of Directors (“Board”) of the City of Memphis and Shelby County Community Redevelopment Agency was held on Thursday, June 2, 2022, at CRA. All Board Members were present.

I. CALL TO ORDER

Chairman Martin officially called the meeting to order at 8:32 a.m. and a quorum was present.

II. EXECUTIVE SESSION

Chairman Martin dismissed all attendees except for the Board members and the meeting went into the Executive Session.

The Board came out of Executive Session at 9:38 am. Chairman Martin called for the next item on the agenda.

III. PERSONNEL COMMITTEE REPORT

Vice Chair Kandace Stewart reported that a Personnel Committee meeting was held on May 26, 2022. The committee voted to recommend to the full board, at the June 2nd meeting, to make an offer of employment to Andrew Murray the position of President of the CRA.

Vice Chair Kandace Stewart made a motion for the Board to approve offering the position of CRA President to Andrew Murray. The motion was seconded by Board Member Emily Greer. The motion was approved unanimously by the Board.

Vice Chair Kandace Stewart acknowledged that CRA is looking to hire a Chief Financial Officer (CFO). The position has been posted and the Board looks forward to working with the new CRA President to find and fill that position.

Vice Chair Kandace Stewart announced that the Board received a resolution from City Councilwoman Easter-Thomas requesting Board representatives attend a council meeting to discuss CRA's process for hiring the new CRA President. Vice Chair Stewart and Chairman Martin spoke with Ms. Easter-Thomas yesterday and answered her questions. Chairman Martin has made himself available to go before City Council on June 21, 2022 or to answer any additional questions that the Council might have via. phone (if applicable). Vice Chair Stewart will keep the Board updated on the outcome.

IV. BOARD ACTION: Approval of Caissa Public Strategy, LLC Agreement

Chairman Martin stated that this is a resolution authorizing the retention of Caissa Public Strategy, LLC to provide community engagement, message development and strategic advisement related to the CRA President position announcement and community engagement related to the new President.

Chairman Martin called for a motion from the floor. Board Member Kevin Spragling moved to approve the resolution authorizing the retention services of Caissa Public Strategy, LLC. Board Secretary Ann Langston provided a second. The motion was approved unanimously by the Board.

V. Approval of MINUTES – May 5, 2022 (Board Action)

Chairman Martin called for approval of the Board minutes from May 5, 2022. Board Member Sam Cantor made a motion and Vice Chair Kandace Stewart seconded it. The May 5th Board meeting minutes were approved unanimously by the Board.

VI. PUBLIC COMMENTS

There were no public comments.

VII. 299 CHELSEA/HATTILOO CHILDREN'S THEATER PROJECT

Ekundayo Bandele/Hattiloo Theatre Director thanked CRA for making a historical investment in our city and in our cultural enrichment. He said that this will be the first children's theater in Memphis since the 1990s. He also pointed out that residents from the surrounding neighborhoods will benefit from this program, which will serve youths 4 to 17 years of age, the differently abled who live in the community and senior citizens who live in public housing, as well as other kids who live in other cultural deserts. The programs will be 100% free. He concluded by saying that he welcomes all questions and suggestions and anything that would make this project better.

President Willis presented the MOU to the Chairman Martin for his signature before handing it to Mr. Bandele. She mentioned that CRA has had several meetings with Hattiloo, that a concept for how the theater will be laid out has been created and a team is on board. Board Member Cantor expressed how excited CRA and the Board is about this project. President Willis announced that the first children's event, at the new locations, is scheduled for December 2023.

VIII. AUDIT UPDATE:

Lynn Evans/CRA's CPA gave a quick update on the June 30, 2021 audit. A question and answer session followed.

IX. BOARD ACTION: Resolution 060222 – Amending Collins Chapel Connectional Hospital

President Willis introduced Collins Chapel and the Room at the Inn team, along with other key players who returned to CRA to give an update/overview about the hospital. They also requested CRA's continued support of this project (to serve the homeless population). They asked for additional funding to cover the market increase of labor and supplies in order to complete this project.

Board Member Cantor asked about the timetable with the donated initial Federal monies, and capital stack. Board Member Thornton asked about their tracking system. Board Member Langston asked about soft costs, sustainability and Room at the Inn's long-term budget plan. These questions as well as others were addressed.

Chairman Martin suggested that once the Board receives the requested documents that are to be forwarded from Collins Chapel, that a Finance Committee Meeting be scheduled to discuss the various finance questions. The Board said that they approve of the project but wants to review additional information before making a decision. Chairman Martin thanked all of the guests for the presentation.

X. STAFF UPDATES

President Willis presented her key points to the Board

Monice Hagler's provided an update on items including the Soulsville / South Memphis TIF.

XI. UNFINISHED BUSINESS

There was no unfinished business to report.

XII. NEW BUSINESS AND OTHER ANNOUNCEMENTS

President Willis was presented with a gift -wrapped plaque from the Board, by Chairman Martin, commemorating her four years of service and dedication to CRA. Refreshments and snacks were served afterwards.

The next CRA Board meeting will be held in person at the CRA offices on Thursday, July 7, 2022, at 8:30 a.m.

XIII. ADJOURNMENT

Chairman Martin adjourned the meeting at 10:17am.

Respectfully submitted,



Ann W. Langston, Secretary