



REQUEST FOR PROPOSAL

Geotechnical Survey & Analysis

General Conditions: The Community Redevelopment Agency (CRA) owns several parcels located on Gerard Pl and Coker St north of Chelsea Ave and west of I-40. The lots have varying degrees of subsidence, sinkholes, and water retention. There is a hole in the street at the north end of Gerard Pl which MLGW and/or Public Works has addressed previously, but it has reappeared and shows evidence of wash out.

CRA Owned Parcels:

- 1173 Gerard St - Holds water
- 1180 Gerard St - Holds water
- 1176 Gerard St - Holds water
- 0 Gerard (1152) 021051 00031 - Minor Subsidence
- 1150 Gerard St - No issue known, Unoccupied single family home
- 1146 Gerard St - No issue known
- 1145 Coker St - Major Sinkholes
- 1151 Coker St - Major Sinkholes
- 1191 Coker St - Minor Subsidence
- 1192 Coker St - No issue known
- 1215 Coker St - No issue known

Exhibits:

- A) MAP - Showing general area with CRA owned parcels highlighted.

Concerns & Considerations:

- 1) 1145 & 1151 Coker have the worst subsidence with multiple holes existing over the spread of the property.
- 2) Illicit activity in the neighborhood can potentially affect the safety of contractors and security of materials. Materials should be stored with the contractor at the end of each workday.
- 3) The CRA intends to issue an RFP for residential housing to be built in this vicinity but is uncomfortable allowing homes to be built without assurances of ground stability.
- 4) Depending on the results of a geotechnical survey, the CRA may pursue excavation and remediation of underlying issues to ensure sufficient stability for future home building.

Objectives and Description of Work:

- 1) Site visit to Gerard and Coker accompanied by CRA Representative for general visual inspection.
- 2) Analysis report with initial findings on each lot, suggestions for additional testing, and/or recommended remediation work.

Submission Requirements: Proposer should include the following in their submission:

- 1) Cover Letter with following information:
 - a. Company name and pertinent contact information
 - b. If applicable, information as to the entity's status as a Locally Owned Small Business (LOSB) or Minority/Women Owned Business Enterprise (M/WBE).
- 2) Proposal, Scope, or Statement of Work should include:
 - a. Well defined scope with task orders that can be approved in succession as determined by initial survey and subsequent necessary steps.
 - b. General costs outlined for each step and fee schedule.
 - c. Approximate date of availability to start and duration of work timeline.
 - d. As applicable, remediation methods and technical specifications.
 - e. As applicable, information and licensure status of any contractor or trade partner that will be utilized for this project.
- 3) Certificate of Insurance
- 4) W-9

Insurance requirements:

1. General Liability
 - a. General Aggregate \$2,000,000.00
 - b. Product, Completed Operations Aggregate \$2,000,000.00
 - c. Personal injury \$1,000,000.00
 - d. Each Occurrence \$1,000,000.00
 - e. Fire Legal Liability Damage \$100,000.00
 - f. Medical Expense \$10,000.00
2. Automobile Liability
 - a. Combined Single Limit \$1,000,000.00
3. Excess Liability
 - a. Each Occurrence \$1,000,000.00
 - b. Aggregate \$2,000,000.00
 - c. Disease, Policy Limit \$500,000.00
 - d. Disease, Each Employee \$100,000.00

Questions/Clarification/Site Visit: Any questions for clarification purposes should be directed to: Emma Turri, Project Manager.

Submission Deadline: April 27th, 2022 4:00pm. Proposals received after this time will not be considered.

Award of Contract: The CRA will notify the successful Contractor(s) via email by May 3rd, 2022 end of business day.

Please submit proposals with Subject Line [Gerard & Coker Geotechnical – Response to RFP]

Emma Turri emma.turri@cramemphis.org

With copy to:

Averell Mondie Averell.mondie@cramemphis.org

Construction Management

Kimani Shotwell kimani.shotwell@cramemphis.org

Director of Community Building

CRA Mission and Goals: The City of Memphis and Shelby County Community Redevelopment Agency (CRA) was established to be a catalyst for the restoration of communities through removing blight and providing affordable housing. The CRA serves as a joint agency of Shelby County and the City of Memphis and was set up as an organization in 2017. Our community-based approach to the redevelopment of neighborhoods needing reinvestment relies on Tax Increment Financing (TIF) as an important and strategic tool for implementing the goals of the agency.

Agency Contact Information:

City of Memphis and Shelby County Community Redevelopment Agency

Mailing Address: P.O. Box 70386 Memphis, TN 38107

Physical Address: 850 N. Manassas St Memphis, TN 38107

Office Phone: (901) 435-6992

EXHIBIT A

MAP

**Exhibit A: Context Map
with CRA Properties**

